

GREAT AYTON PARISH COUNCIL

Clerk: Angela Livingstone
Email: clerk@great-ayton.org.uk



GREAT AYTON PARISH COUNCIL

Minutes of the meeting held on Tuesday 7th March 2023 at 19.00

Present: Cllr Greenwell (Chair), Cllr Kirk, Cllr Short

In Attendance: Mrs A Livingstone (Clerk), Mr L Marley, Heather Moorhouse (NYCC), PCSO Daniels and PCSO Jackson

23.1 Apologies for absence Cllr Baylin (work), Cllr Hall (holiday), Cllr Blackmore (work). Cllr Hudson (HDC) (accepted)

23.2 Minutes from the Parish Council Meeting held on Tuesday 7th February 2023

It was **RESOLVED** to **APPROVE** the minutes of the Parish Council meeting held Tuesday 7th February 2023 as a true and accurate record.

23.3 Police Report

23.3.1 The Police report was **RECEIVED** and **ACCEPTED**. There had been 10 incidents of Anti-Social Behaviour, 1 incident of burglary, 3 incidents of criminal damage, 2 incidents of theft, 5 incidents of Violence Against the Person and 2 other crimes including drugs/fraud. Cllr Moorcroft asked the Clerk to forward. **ACTION: Clerk**

23.4 Reports from NYCC and HDC councillors

NYCC – Cllr Moorhouse - 1. Zzoomm works continued across the district and it was agreed that most works were completed with areas left in a reasonable state after the initial disruption. 2. Cllr Moorhouse received email regarding the closure of Couplands Great Ayton and visited the shop and rang the Scarborough Head Office to find information, there had been no response. She reminded of the recent loss of Sams Bakery. Councillors expressed disappointment on the loss of the bakery in the village. 3. Councillors were reminded of the change to North Yorkshire Council from 1st April. The Planning Committee would meet in a similar manner to currently, but meetings would switch between Hambleton and Richmond.

Cllr Moorhouse left the meeting.

23.3.2 Two Police Community Support Officers joined the meeting. Councillors returned to the Police report and PCSO Daniels took them through the report giving additional detail. Additional areas to be patrolled were informed and PCSOs advised of upcoming events, Beat surgery in the Discovery Centre on 15 March 11am - 12:30pm and a Fraud event at The Globe on 17 March 10am-12 noon. Parking issues at the pinfold by Myrtle House were discussed and it was agreed that this was common land.

23.5 Planning applications – Consultation Responses.

Application ref	Address	Works	Parish Council responses
23/00235/FUL	108 Newton Road	Demolition of existing covered area with open front and replace with single storey kitchen extension	No comment
23/00246/FUL	Roseberry View Holiday Lodges	Erection of a pergola and covered walkway at Roseberry View Holiday Park	Strongly opposed as inappropriate for the rural setting.
23/00375/FUL	Bartle Bridge Kennels	Erection of cattery building	No comment
23/00403/LBC	Ayton Hall	Replacement of single glazed timber framed conservatory with double glazed timber framed window at rear extension of house.	No comment
23/00396/FUL	Sams Home Bakery 25 Newton Road	Change of use from a Bakery to a Holiday Let	Dormer windows out of character and overlooking

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			neighbouring properties
23/00347/FUL	3 Byemoor Avenue	Revised application for proposed Garage to side elevation, alterations & extension to Porch, new timber fence, new drive and access, new cladding and replacement windows.	No comment
Arrived after agenda issued. 23/00530/FUL	29 Marwood Drive	Retrospective application for a flat roof dormer extension to the rear elevation, installation of log burning stove and change render colour to sky blue	Colour of render out of keeping with the area

23.6 Planning decisions by LPA – Noted

Application ref	Address	Works
22/02882/FUL	18 Guisborough Road	Single storey side garage and workshop extension to dwelling – Granted
22/02821/TPO	100 Guisborough Road	Works to tree with TPO – Granted
22/02792/CAT		Street Record Hollygarth Works to tree in conservation Area – Granted
22/02552/FUL	Whinstone View Bistro and Lodges	Side Extension to existing Cottage and demolition of lean to porch – Granted
23/00010/FUL	Angrove Country Park	Change of use of land for formation of play area to serce existing holiday park – Granted
Enforcement	102 Roseberry Crescent	enforcement notice issued 13.2.23, owners right of appeal by 27.3.23, or compliance by 27.6.23
23/00020/NE WDEL	Site location: OS Field 0089, Tunstall Lane, Nunthorpe	Registration of new address - Barn Owls Meadow Tunstall Lane Nunthorpe Middlesbrough TS7 0NT

Clerk to advise Planning Department of comments.

ACTION: Clerk

23.7 To consider matters requested by Councillors/Clerk and decide upon action by way of resolution.

23.7.1 To consider placing an order with 'Tom Newton' to undertake maintenance repairs to the High Green metalled surfaces by filling of potholes. (Proposed Cllr Greenwell) The Chair confirmed that Mr Marley had met on her behalf with 'Tom Newton'. Councillors APPROVED the works be carried out as quoted at £1020 (inc VAT). Clerk to advise of award of works. **ACTION: Clerk**

23.7.2 To consider request for two Parish Councillors to join Great Ayton Discovery Centre (GADC) board. (Requested by Clerk) –GADC had requested that two Parish Councillors be reinstated on the board. Cllr Short confirmed his willingness to be nominated. This was APPROVED and it was agreed that the additional seat would be discussed at the next meeting when more Councillors were present. Clerk to advise of nomination. **ACTION: Clerk**

23.7.3 Receive proposal to re-instate working groups as detailed in matrix circulated (Proposer Cllr Greenwell) (Appendix Three) – The Clerk had circulated a matrix. Councillors discussed the current matrix and felt that a lead Councillor should be shown for each group, this had been discussed at the September meeting and the following leads approved.

- Playpark - Cllr Blackmore
- Allotment - Cllr Baylin – This working group only showed Cllr Baylin as the Officer, it was agreed that additional names were required for this. Mr Marley informed that he had been supporting in Cllr Baylin's absence.
- Cemetery - Cllr Greenwell
- Buildings - Cllr Short
- Open Spaces – (Cllr Taylor had been appointed and since left the Parish Council) Councillors nominated Cllr C Hall to be lead on this group as this matched his areas of interest. (to be confirmed)

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23.7.4 To consider changes to the Bank mandate to ensure updated to reflect new Parish Councillors and new Clerk (Requested by Clerk). **RESOLVED:** Update account to reflect current Councillors and Clerk. **ACTION: Clerk**

23.7.5 To consider requests for benches / plaques in the village (Requested by Clerk) – There had been a number of requests for plaques etc. **RESOLVED:** As previously discussed the Parish Council had agreed to remove and replace with plastic benches. Further work on this matter would be covered by the Open spaces working party.

23.7 To receive reports/information from Councillors/Clerk and decide upon future actions.

Cllr Baylin had not provided a written report with regards to potential Road Safety improvements to the A173 through Great Ayton as yet. **NOTED**

23.9 Financial Reports –

23.9.1 Receipts and Payments for February 2023 were **AGREED** as **RECEIVED** and it was **RESOLVED** that the payments list be signed as approved in accordance with Financial Regulations.

Monies received by cash, bank transfer or cheque.

Received From	Description	Date	Amount
Co-Op Funeral Services	Interment of Ashes	02/02/2023	£80.00
M& B Rea Funeral Services	Interment of Ashes	20/02/2023	£80.00
M& B Rea Funeral Services	Burial fee	20/02/2023	£780.00
M& B Rea Funeral Services	Inscription added to headstone	23/02/2023	£65.00
		TOTAL	£1,005.00

Payments to be made by DD, Bank Transfer or Cheque

Budget	Paid To	Description	Date	Amount
Bank Charges	NATWEST	BANK CHARGES	28/02/2023	£14.07
Vehicle costs	Mr Lee Marley	Diesel for service vehicle	24/02/2023	£77.01
General Admin	GANDI (Paid by A Snowdon)	great-ayton.org.uk renewal 1 year Great Ayton Parish Council	10/03/2023	£9.46
Vehicle costs	Minster Self Drive	Rental COI (28 x Days @ £37.15) 31/01/23 to 28/02/23	28/02/2023	£1,040.20
Vehicle costs	Minster Self Drive	Credit Due (28 x Days @ -£17.15) 31/01/23 to 28/02/23 – Credit note received (28 x £8.96 to 28/2/23)	TBC	£480.20 -£301.06
Vehicle costs	Minster Self Drive	Rental COI (6 x Days @ £20.00) 26/01/23 - 31/01/23	31/01/2023	£120.00
Cemetery	Mr Alan Dale	To dig & backfill grave 20/02/23	03/03/2023	£375.00
Public WC	Cleaning Products Limited	Toilet Tissue Bulk Pack 2 Case, Vinyl Gloves Clear LARGE Aurelia Delight PF	03/03/2023	£57.29
Open Spaces	Gary Frankish Grounds Maintenance	Ground maintenance through out the village for February 23	23/02/2023	£901.83
Cemetery	Gary Frankish Grounds Maintenance	Supply 20 litres of fuel E5 for GAPC machines	23/02/2023	£29.80
General Admin	Yorkshire Local Councils Associations	Administering Exclusive Rights of Burial Webinar on Wednesday, 8 February	09/02/2023	£25.00
Cemetery	NYCC Waste Management	Advanced Charges for Monthly Trade Bin - 01/04 - 30/04/23	01/03/2023	£64.49

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Open Spaces	Sam Turner & Sons Ltd	Galv Angles, bolts, washers, nuts M10	07/02/2023	£17.88
Open Spaces	Sam Turner & Sons Ltd	Bolts & Drill Bit 10mm	09/02/2023	£23.16
Open Spaces	Sam Turner & Sons Ltd	Metabo Flat-Pin Spanner Straight WS 180-230mm	16/02/2023	£4.20
General Admin	SSE	Electricity Charges per bank statement	17/02/2023	£38.50
			TOTAL	£2138.55

23.9.2 To approve Budget spend for 2023-24 (Appendix Five). Figures had been approved for the precept of £120,000. **RESOLVED:** the budget spend was approved to match the precept requested.

Meeting Closed

Next Meeting 4th April 2023, 7pm at the Discovery Centre